

22 April 2020

Dear Parents and Caregivers,

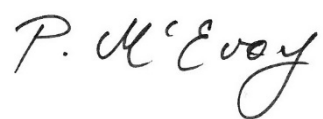
Thank you for your responses to the survey distributed at the end of Term 1, indicating whether or not your daughter will attend school at the start of Term 2. The Leadership Team wanted to provide more detail regarding how and where your child will be learning if she is at school, which we have included in this letter.

South Australia seems to be making good progress in flattening the curve, and this has made your decision about whether to send your daughter to school even more complex. We are committed to providing high quality remote learning experiences for students, both at home and at school. During Week 2, we will once again seek your feedback via a survey to determine how many students intend to study on campus in Weeks 3 and 4.

Once the majority of students return to school, we will resume face-to-face teaching and learning, supported by online materials for those still required to be in isolation.

Throughout this pandemic, we have needed to remain flexible and responsive in navigating these unpredictable times. In doing so, we have relied upon the strength of relationship and communication that exists between families and staff of the College, knowing we put the health and wellbeing of all members of our community first in every decision. Once again, I thank you for your support and welcome any feedback, questions or concerns.

Yours faithfully,



Paddy McEvoy

Principal



## REMOTE LEARNING IN TERM 2

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### ***What is Remote Learning?***

Whether from home or at school, students will engage in learning prepared, delivered, and assessed by their regular class and subject teachers using online tools and resources. Remote learning will occur in a variety of ways and will be specific to year levels and subjects.

For Primary students:

- teachers will provide details of learning tasks and learning resources in SEQTA Learn/SharePoint for daily lessons
- online video conferencing between students and teachers using Microsoft Teams as scheduled in advance by teachers
- class teachers will continue to be in communication with parents via email and communicate directly with students via conferences in Microsoft Teams.
- Junior Primary teachers will provide learning packs that include instructions on how to access online learning platforms, including SEQTA Learn, as well as providing offline learning tasks. The Learning Packs will complement the learning resources provided on SEQTA Learn.

For Secondary students:

- teachers will provide details of learning tasks and learning resources in SEQTA Learn for every lesson
- online video conferencing between students and teachers using Microsoft Teams will be scheduled in advance during regular lesson times
- communication between students and teachers primarily using SEQTA Learn and/or email

Please see the [Remote Learning Guidelines](#) for further information.

### ***Student Attendance***

Whether from home or at school, students are expected to check in daily to mark their attendance.

#### *Remote Learning at Home*

- Year 3 – Year 12 students are required to visit the SEQTA Learn homepage between 8-10am and follow the prompts to mark themselves as “I am remote learning at HOME today”
- Reception – Year 2 students with Parental support will log into their Home Class team within Microsoft Teams using their daughter's email. Parents will then post attendance for that day either in the chat section of the Teams Conference or through their child's attendance at a Morning Admin conference at 9:00 am. Students who cannot participate in the Admin conference should have their attendance communicated via the chat section of the Teams Conference between 8:45 am and 10:00 am.

#### *Remote Learning at School*

- Year 3 – Year 12 students are required to visit the SEQTA Learn homepage between 8-10am and follow the prompts to mark themselves as “I am attending SCHOOL today”. Supervising teachers will also mark student attendance
- Reception – Year 2 students will have their attendance marked by their supervising teacher

If students/parents do not register their attendance on SEQTA Learn/attend the Microsoft Teams meeting before 10am, and do not attend school in person, parents will receive a text message regarding the absence.

**What if my daughter is unwell and unable to complete online learning?**

Parents should follow the usual protocols for informing the College via SMS 0438 433 333 or email [absentees@sac.sa.edu.au](mailto:absentees@sac.sa.edu.au) before 9am if your child is unable to engage with learning or attend school on any given day.

**Where will students attending school in Term 2 learn?**

We have grouped students by year level and the locations for their learning will be as follows:

<b>Reception</b>	Dunlevie Building Rooms D2 & D3
<b>Year 1</b>	Dunlevie Building Rooms D5 & D4
<b>Year 2</b>	Dunlevie Building Room D102
<b>Year 3</b>	Dunlevie Building Room D205
<b>Years 4-6</b>	Catherine McAuley Library
<b>Years 7-9</b>	Jordan Building Rooms J202 & J203
<b>Years 10-12</b>	Jordan Building Room J112

Students should report to the classrooms listed above, ready to begin their school day at the usual starting time of 8:45am.

**Who will be supervising the students at school?**

Students who attend school in Term 2 during the Remote Learning period will not always be directly supervised by their regular class or subject teacher. Supervising staff will be able to offer support to students as required.

- The learning for Reception to Year 3 students will be facilitated by a teacher from their respective year level, to ensure the continuity that comes with a familiar teacher who understands the Remote Learning program that will be used by home learners and those on campus.
- Year 4-6 students will be supervised by a selection of Year 4-6 class teachers on a rotating basis.
- Year 7-12 students will be supervised by secondary subject teachers on a rotating basis.

**Will the hours of operation still be the same as usual?**

Yes, the school's operating hours have not changed. The official school day starts at 8:45am, and concludes at 3:15pm for Primary students and 3:20pm for Secondary students. Mondays will continue to be an early dismissal of 2:30pm and 2:35pm respectively. Out of School Hours Care (OSHC) will operate as usual, and the library will be open after school until 5pm for Secondary students as usual.

**Recess and Lunch?**

Students on campus for supervised learning will have normal recess and lunch breaks and staff will be allocated to yard duty. Students will be asked to adhere to social distancing in the school yard as they would in the classroom.

The Canteen will be operating on a smaller scale in Term 2. Food orders should be placed online through the [Flexischools](#) app. The [Term 2 Canteen Menu](#) is also now available for viewing.

**Will students have access to their lockers?**

Students will have access to their personal lockers as normal.

**School Uniform**

Students attending the College should be dressed in full winter uniform. As the Uniform shop is currently closed, students are welcome to wear sports uniform or summer uniform during Term 2 if they do not have a winter uniform.