

Remote Learning Guidelines for Students & Families



St Aloysius 
A Ministry of Mercy Education Ltd

Remote Learning Guidelines for Students & Families

Rationale

At St Aloysius College, learning is a relational activity and it is essential that we continue to build and maintain relationships in a remote learning context. We provide this information to all students and their families to support remote learning and maintain connections. Teachers are currently adapting curriculum content for remote learning via SEQTA Learn, our Learning Management System and our SharePoint learning platform (Primary students). Teachers will continue to develop online content and communication pathways to maintain continuity of learning for students.

Remote Learning

There are two main ways that remote learning will occur:

Real Time: students and teachers are online at the same time, communicating using SEQTA Learn and/or available resources. These can be used in a variety of ways to support student learning.

Delayed Time: teachers provide details of learning tasks in SEQTA/SharePoint and students complete these according to their own schedule. Students and teachers communicate primarily via SEQTA and/or email.

Many factors will affect which type of remote learning works best, such as the subject, year level, home environment and learning preferences of individual students.

Students will be able to access the learning planned for each lesson and communicate with teachers via SEQTA Learn and the resources available.

We ask that students communicate regularly with teachers regarding their learning. Teachers will do their best to respond to communications as quickly as possible.

Students should read the [Student Notices](#) each day and check emails regularly.

Internet Access

If internet access at home is an issue, we ask that a parent/caregiver contacts the school (82173200) to discuss arrangements that can be made.

Student Attendance

If students are unable to participate in remote learning on a particular day, we ask that a parent/caregiver contacts the Front Office via one of the following ways:

Email: absentees@sac.sa.edu.au / SMS: 0438 433 333

High Quality Learning

Teachers are committed to providing students with the opportunity to engage in high quality learning. We will adapt tasks as necessary and tailor learning to suit the remote classroom environment. Students who receive individual learning or EAL support will still be supported. Support staff will continue to communicate regularly with subject teachers and the students they support.

SEQTA Learn

Students will use SEQTA Learn and/or SharePoint to access their remote classrooms. Teachers will provide a description of the learning activities for each lesson and instructions on completing work. Students will be able to access resources and communicate with teachers and other students as required.

In a remote learning mode, all work that students are completing could be considered homework. For many subjects and year levels, teachers may assign "homework" on SEQTA Learn or SharePoint. Students will be provided with guidelines regarding how much additional time outside of remote lessons, should be allocated to particular tasks.



Support

We would like to reassure you that we understand that learning remotely will be a challenging experience for many students. The effects of the COVID-19 pandemic are global, but they are also local and personal for every student and member of our community.

Teachers will communicate regularly with students to see how they are managing. If concerns or issues arise, students and parents will be able to email teachers, Year Level Coordinators, counsellors or the Leadership Team.

Accessing counselling support

- Secondary students will be encouraged to contact counsellors via counsellors@sac.sa.edu.au and counsellors will check this and respond during school hours.
- Primary students and parents/caregivers are encouraged to share concerns in the first instance with their daughter's teacher or the Primary Coordinator. The teachers and Primary Coordinator will work in partnership with the counsellors to respond to your concerns.
- Generally, direct contact between counsellors and students will be via school email during normal school hours. Counsellors will seek consent from parents/caregivers ahead of any lengthy engagement with R-6 students, as per standard practice.
- Counsellors will have both phone and email contact with parents/caregivers during regular school hours.
- Counsellors will assist students and families to access community supports (including Kids Helpline and e headspace)

We will continue to update the school community via email and/or texts. Please ensure that your contact details are up to date. Our website also contains [COVID-19 Updates](#) and information for parents to support young people.

Student Safety

As teachers communicate with students online, we wish to reassure you that staff will strictly observe all Protective Practice Protocols for communicating with students. Staff are not permitted to communicate with students via phone, text or personal email accounts.

Offline Learning

Not all learning will need to be completed online. To add variety and reduce screen time, teachers may instruct students to read, draw, create or engage in other learning activities within the home environment.

Assessment and Feedback

Teachers will expect that students are completing tasks and submitting them according to teacher instructions. If students experience any difficulties with work completion or submission, an email to the teacher from the student (or parent/caregiver) will enable teachers to provide additional support and flexibility with deadlines if needed.

Teachers will continue to answer questions, provide feedback and assess student work.



We ask that all email communication from students is via their school email account and that in a situation where students might be engaged in video conferencing that students:

- participate as a member of a group (not one-to-one)
- participate in an appropriate setting (a student's bedroom is not suitable)

- ensure that anything visible in the background is appropriate
- are appropriately dressed
- use respectful language at all times

Parental supervision of students engaging in online learning is essential to student safety.

SAC Resources

Teachers will direct students to a range of online resources via SEQTA/SharePoint.

<p>Advice for parents on learning at home</p>	<p>Setting up for learning How to support your child Space and environment Routines and expectations Communicating with your child Wellbeing</p>
<p>SEQTA Learn</p>	<p>Student Notices Office 365 Foldr SAC website SAC newsletter Library Catalogue Catherine McAuley Library Online Reference Generator SharePoint ClickView Turnitin SACE</p>
<p>Microsoft Teams</p>	<p>Guides to using Microsoft Teams Teams is accessible via all desktops</p>
<p>Catherine McAuley Library</p>	<p>Encyclopedia Britannica EBSCO Online databases Gale Non-fiction eBooks Primary and Secondary Subject Links Wheelers eBooks Digital Learning Resources...and much more! Logins and passwords to access library resources.</p>

ClickView	Teachers may direct students to view videos in ClickView Videos can also be used by students for researching particular topics.
SACE Website Subject Mini sites	Excellent source of information for Year 12 students (Search by subject) Subject Assessment Advice (available on the mini sites) also provides valuable tips for students.
Our Learning SA	Resources have been compiled from across Australia and divided into age/year level groups (Prior to School, R-2, 3-7, 7-10, Stage 1 & 2). There are resources for all subjects, including specific learning tasks, units of work and links to other useful sites. The intention is that it will be progressively updated.
Stile	Science resource (used by our students)
Learning Library	Free tools for online learning / R-5 focus Worksheets Online games Guided lessons Lesson plans Science projects Maths songs ...and more
Scholastic Learn at Home (R-9)	Day by day projects across different learning areas (organized by weeks as well) Stimulus materials (articles/videos) and follow-up tasks
Khan Academy	Free resources for all year level and learning areas; sign up required
ABC Education	Thousands of free curriculum-linked resources for Primary and Secondary students and teachers



St Aloysius College Staff Contact Details Leadership Team

Principal	Paddy McEvoy pmcevoy@sac.sa.edu.au
Deputy Principal (Administration)	Nick Tattoli ntattoli@sac.sa.edu.au
Deputy Principal (Pastoral Care)	Jacqui Mcilroy jmcilroy@sac.sa.edu.au
Director of Teaching & Learning	Jacqui Jury jjury@sac.sa.edu.au
Primary (R-6) Coordinator	Abby Matte amate@sac.sa.edu.au
Business Manager	Steve Andrews sandrews@sac.sa.edu.au

IT Support	computing@sac.sa.edu.au
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Counselling Support	counsellors@sac.sa.edu.au
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Leadership Roles	Name
Career Education	Julie Stephenson JStephenson@sac.sa.edu.au
Digital Technology Coordinator (R-10)	Joanne Willis jwillis@sac.sa.edu.au
Drama Coordinator (R-12)	Tom Coultas tcoultas@sac.sa.edu.au
EAL Coordinator (R-12)	Clare Collier ccollier@sac.sa.edu.au
English (R-12) & Literacy (Secondary) Coordinator	Genevieve Pelekani GPelekani@sac.sa.edu.au
Humanities and Social Science Coordinator (R-12)	Carolyn Williams cwilliams@sac.sa.edu.au
Information Services Coordinator	Carol Grantham cgrantham@sac.sa.edu.au
International Student (Academic) Coordinator (R-12)	Louise Tunney ltunney@sac.sa.edu.au
Languages Coordinator (R-12) including Study Tours and Student Exchanges	Anne-Marie Prior aprior@sac.sa.edu.au
Mathematics (R-12) & Numeracy (Secondary) Coordinator	Laura Flynn LFlynn@sac.sa.edu.au
Music Coordinator (R-12) and Instrumental Music Program & Music Curriculum Extension Coordinator	Fiona Turner fturner@sac.sa.edu.au
Network Manager	Brian Davey bdavey@sac.sa.edu.au
Outdoor Education Coordinator including Duke of Ed International Award	Alan Brown abrown@sac.sa.edu.au
Physical Education Coordinator (R-12)	Nicole Wedding nwedding@sac.sa.edu.au
Primary (R-6) Teaching & Learning Coordinator	Viviana Graney vgraney@sac.sa.edu.au
Reliefs Coordinator	Brian Davey bdavey@sac.sa.edu.au
Religious Education (Primary) Coordinator	Sandra Sofia ssofia@sac.sa.edu.au
Religious Education (R-12) Coordinator	Elizabeth Boylan eboylan@sac.sa.edu.au
Research Project Coordinator	Sandra Eustace seustace@sac.sa.edu.au
Science Coordinator (R-12)	Alison Bullock abullock@sac.sa.edu.au
Learning Support Coordinator	Larissa Caudle lcaudle@sac.sa.edu.au
Sport (Primary) Coordinator	Melissa Potter mpotter@sac.sa.edu.au
Student Feedback (CCQ) Coordinator	Silvana Bianchet sbianchet@sac.sa.edu.au
Sport (Secondary) Coordinator	Meg Henderson mhenderson@sac.sa.edu.au
Study Tours (SAC Integration) Coordinator	Michelle Barratt mbarratt@sac.sa.edu.au
VET Coordinator	Julie Stephenson JStephenson@sac.sa.edu.au
Visual Arts Coordinator (R-12)	Michelle Barratt mbarratt@sac.sa.edu.au
Work Health and Safety (WHS) Coordinator	Brian Davey bdavey@sac.sa.edu.au
Year 7 Coordinator	Tenielle Nuske TNuske@sac.sa.edu.au
Year 8 Coordinator	Rachel Gould rgould@sac.sa.edu.au
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Year 12 Coordinators	Nicoletta Romanelli nromanelli@sac.sa.edu.au Carolyn Williams cwilliams@sac.sa.edu.au

- Subject and Home Class contact emails are available in SEQTA