

This is **STEP 6 OF 6** to becoming a volunteer at St Aloysius College.

In-Person Induction: Volunteering at St Aloysius College

This is the final step to becoming a volunteer at St Aloysius College.

Please ensure you have completed all of the necessary documentation and training (*see Related Links - Steps 1 to 5*) before making an appointment for your in-person induction.

- **Volunteers:** When you have completed Steps 1 to 5, please email Ms Jacqui Mcilroy jmcilroy@sac.sa.edu.au (Deputy Principal, Pastoral Care) to request an in-person induction.
- **Sport Coaches:** When you have completed Steps 1 to 5, please email Ms Meg Henderson mhenderson@sac.sa.edu.au to request an in-person induction.

All of your documentation must be sighted at this induction and photocopied before you are able to begin volunteering at St Aloysius College.

Please complete the following and bring this with you to your in-person induction:

Name (in full): _____

DECLARATION:

I have read the **Induction Pack for Volunteers** (Step 2 of 6).

Signature: _____ Date: _____

CHECKLIST of documentation that you are required to bring to your in-person induction:

- Working with Children Check (WWCC) issued by the Department of Human Services (DHS)
- Catholic Archdiocese of Adelaide Police Clearance letter/card
- Completed CESA Volunteer Application Package form
- Completed CESA Volunteer Declaration
- Responding to Risks of Harm, Abuse and Neglect – Education and Care (RRHAN-EC) Certificate

OFFICE USE ONLY:

In-Person Induction completed by: _____ Date: _____