

SAC Uniform Shop

PAYMENT REQUEST

Payment To:

NAME: _____	PHONE: _____
EMAIL ADDRESS: _____	DATE: _____
ADDRESS: _____	POSTCODE: _____
Student Name: _____	
Current Student: YES <input type="checkbox"/> NO <input type="checkbox"/> Home Class, if applicable: _____	
Payment Details:	
BSB No: _____	Account No: _____
Account Name: _____	
Important Note:	
<ul style="list-style-type: none"> Payment will only be made if you do not have an outstanding balance on your School Fees account. If you have an outstanding balance on your School Fees account, payment will be credited to that account first. 	

Please list all items submitted for resale on the back of this form.

Declaration:

<p>CONDITIONS OF SALE</p> <ul style="list-style-type: none"> ONLY GOOD QUALITY SAC UNIFORM ITEMS WILL BE ACCEPTED FOR RESALE. Blazers must be dry cleaned and all other clothing items must be freshly laundered. Any items that have been altered will not be accepted for resale. School bags must be freshly wiped clean. Hats, shoes, socks, bathers and the winter blouse cannot be resold but can be donated if in good condition. The selling price of all items will be determined by St Aloysius College. St Aloysius College will retain 30% of all monies for providing this resale service. While every care is given, St Aloysius College bears no responsibility for items left for resale. <p>UNSUITABLE ITEMS: You will be notified via letter or email if any items are unsuitable for resale and asked to collect these. Any uncollected items will be disposed of after two weeks.</p> <ul style="list-style-type: none"> Would you like to donate any items not suitable for resale? YES <input type="checkbox"/> NO <input type="checkbox"/> <p>I AGREE TO ABIDE BY THE ABOVEMENTIONED CONDITIONS OF SALE. Signed: X</p>

OFFICE USE ONLY:

Email sent: _____

Payee Code	GL Code	Total Amount	GST	Batch Number
	455001.450T		N	
Date	Requested By	Authorised	Authorised	Posting Number

SAC Uniform Items Submitted for Resale

Quantity	Item	Size