

24 February 2022

Dear Parents and Caregivers,

This year we will be transitioning to an online booking system for parents and caregivers for our Before School Care and After School Care services.

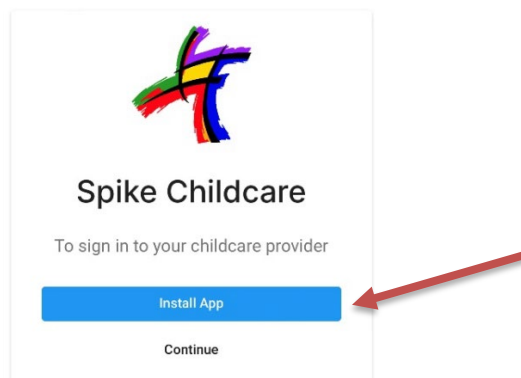
The online booking system will give parents and caregivers the ability to book and/or cancel OSHC bookings via an app and access important information, including emergency contacts, invoices and statements.

We are asking parents to please download the **SPIKE Childcare app** before the end of Term 1, 2022. If you need any support with the app, please contact the OSHC team on 8217 3200 between 8am-2pm or 8217 3254 between 2pm to 6pm to help answer any questions about downloading the app or making online bookings.

Please follow the steps below to install and make OSHC bookings via the SPIKE Childcare app.

Step 1 - Download the Spike Childcare app by clicking this link

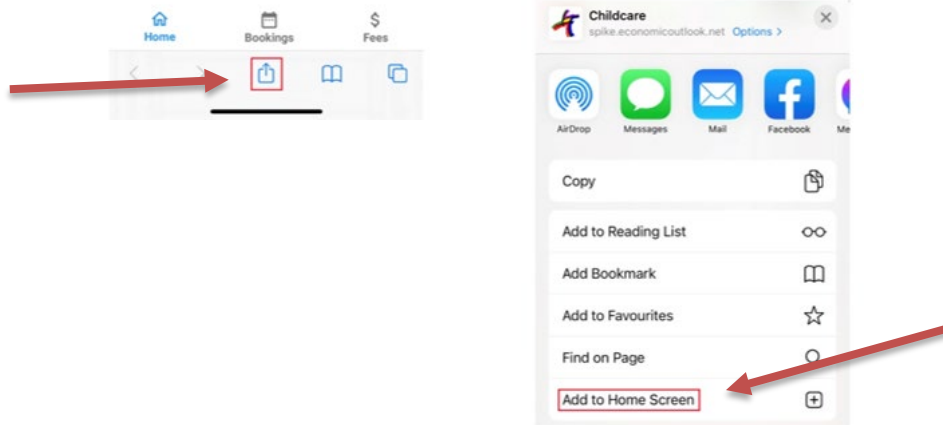
<https://aloysius.spike.economicoutlook.net/clients/>. Click **Install App** and press continue.



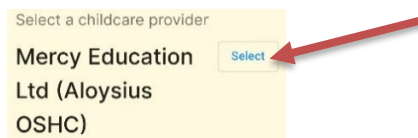
Step 2 – Sign in - You will be required to use the **email address** your OSHC Tax Invoice is currently sent to and the **six-digit password** that you use to sign your child in and out of OSHC. If you don't know your email address or password, please contact the Front Office or the OSHC Centre.



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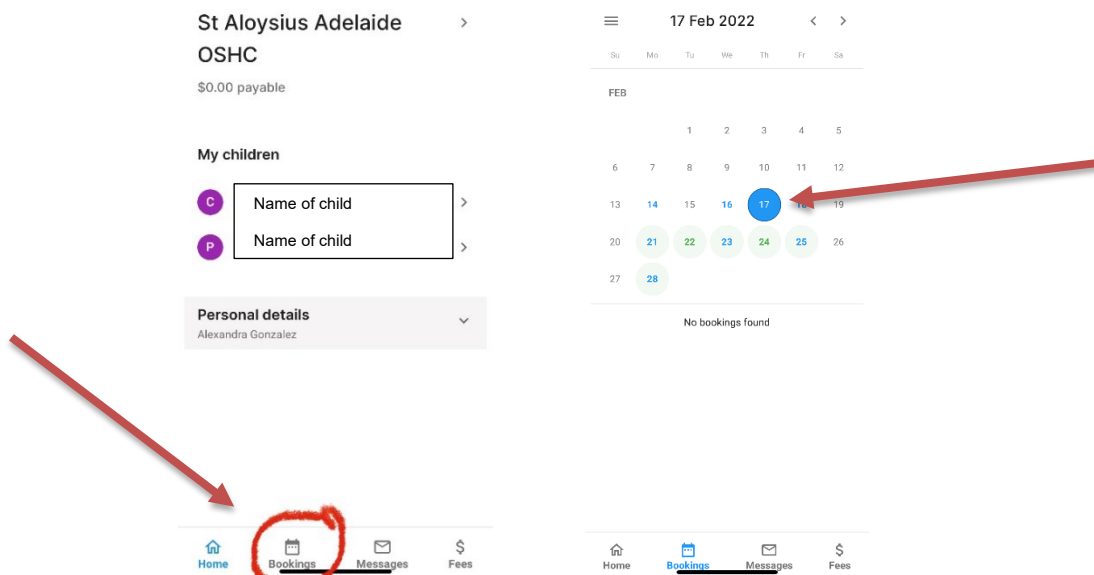


Step 4 - Select the Childcare Provider you are using. Some families may have more than one OSHC service that they use, so please select **Mercy Education Ltd (St Aloysius College OSHC)** for any St Aloysius College bookings.



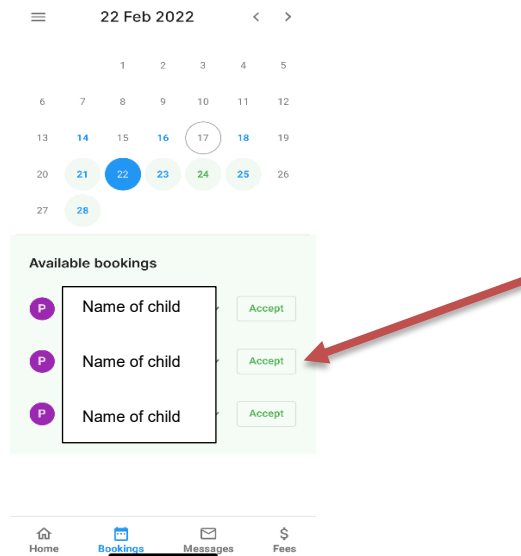
Step 5 – To make a booking click the Bookings icon at the bottom of the screen.

Dates that appear on your screen in blue indicate that there is already a **current booking** for your child/ren on this day.

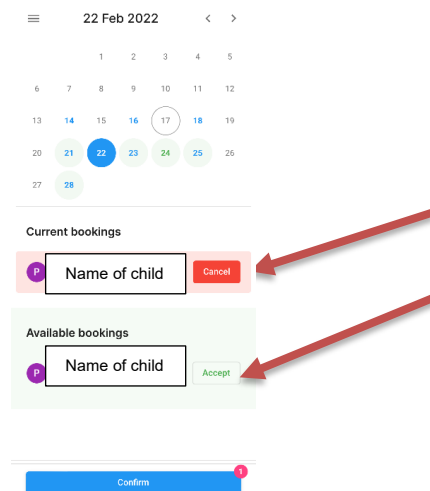


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Dates that appear in green on your screen indicate that there are **available bookings** that can be made on these days, should you require a booking. Click the date required, click **Accept** and then click **Confirm**.



To **cancel a booking** simply select the date and then click **Cancel** and **Confirm**.



If an error message appears when making a booking, please call the OSHC team on 8217 3200 between 8am-2pm or 8217 3254 between 2pm-6pm or email OSHC@sac.sa.edu.au and someone from the OSHC team will complete the booking for you.

Kind regards

Jacqui Mcilroy
Deputy Principal (Pastoral Care)

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