

# SAC UNIFORM SHOP

## PAYMENT REQUEST | SECOND-HAND UNIFORM ITEMS



### Payment To:

Name:		Phone:
Email Address:		Date:
Address:		Postcode:
Student Name:		
Current Student:	Yes:      No:	Home Class, if applicable:

### Payment Details:

BSB No:	Account No:	Account Name:
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### Important Note:

Payment will only be made if you do not have an outstanding balance on your School Fees account. If you have an outstanding balance on your School Fees account, payment will be credited to that account first.

**Please list all items submitted for resale on the back of this form.**

### DECLARATION:

#### Conditions of Sale

- ONLY CURRENT SAC UNIFORM ITEMS OF GOOD QUALITY WILL BE ACCEPTED FOR RESALE.
- Blazers must be dry cleaned and all other clothing items must be freshly laundered.
- Altered or mended items **will not be accepted** for resale.
- School bags must be freshly wiped clean.
- Bathers, shoes, socks, blouses and hats **cannot be resold** but can be donated if in excellent condition.
- The selling price of all items will be determined by St Aloysius College.
- St Aloysius College will retain 30% of all monies for providing this resale service.
- While every care is given, St Aloysius College bears no responsibility for items left for resale.

**Would you like to donate any items not suitable for resale?**      Yes       No

When items are reviewed by the shop you will receive an email notification outlining the value of goods accepted for sale, and details of any items not accepted. Items not accepted for sale will be held for 2 weeks if you have selected not to donate them, during which time you are welcome to collect them from the shop. After 2 weeks, or if you have selected to donate unsuitable items, they will be sent to charity.

I AGREE TO ABIDE BY THE ABOVE MENTIONED CONDITIONS OF SALE.

Signed:

### OFFICE USE ONLY

Email sent: \_\_\_\_\_

Payee Code	GL Code	Total Amount	GST	Batch Number
	455001.450T		N	
Date	Requested By	Authorised	Authorised	Posting Number

